BENCHMARK COMPLIANCE

CAPABILITY STATEMENT

FEATURE OVERVIEW

Compliance Management Suite & Services

- Multi-Tenanted Company/Client Structure
- Skills Matrix
- Contractor & Company Overviews
- Skills and Certifications
- Access Training Courses
- Checks & Licences
- Insurance & New Qualifications
- Contacts Management
- Campaign & Communications Management
- Dashboard & Reporting
- eForms Builder

CONTRACTOR & COMPANY OVERVIEWS

Define the minimum requirement across your organisational structure and sites, and gain access to your workforce's compliance standards and where everyone measures up

ACCESS TRAINING COURSES (RTO)

Any areas of non-compliance are easily rectified, with priority and cost effective access to all the training and certifications you need to complete via out Registered Training Offices

INSURANCE & NEW QUALIFICATIONS

Update the system, and provide real time information on your newly acquired policy and insurance detail, as well as those courses and verified skills you've achieved.

CAMPAIGN & COMMUNICATION MANAGEMENT

Plan, execute and track campaigns, whether by SMS or Email schedule. Apply Bulk message sending for all your important grouped communications. Alerts, updates, marketing, whatever your need, Benchmark makes it easy to push information to your contacts.

DASHBOARDS AND REPORTS

Our customisable graphical dashboards allow for a quick at-a-glance view of key safety & compliance indicators, relevant to a particular objective or compliance process
Dive deeper with drill-downs for detailed view of data, with visual indicators when tolerances are exceeded, or compliance expiry occurs.

MULTI-TENANTED STRUCTURES

As a Company Subscriber, create all the structure and entities you need to reflect your organisation, your projects, sites and your people.

SKILLS MATRIX

Define the minimum requirement across your organisational structure and sites, and gain access to your workforce's compliance standards and where everyone measures up

SKILLS AND CERTIFICATIONS

Two-way ability for trades and companies to keep up-to-date. Enter and upload all certifications and qualifications, directly linked to the minimum requirements and skills matrix quickly and easily.

Scan the Benchmark Scan the Benchmark Compliance card to gain access to both dashboard information & copies of all documentation.

CHECKS & LICENCES

Maintain the latest versions of all those documents subject to expiry such as Police checks and Licences, and be notified before it disrupts your ability to get on site.

CONTACTS MANAGEMENT

Record contact' details and capture all interactions with your business. Store detailed information on all contact types to improve business insights and ultimately have better relations. Track all communications, tasks and performance information & improve productivity by easily automating key tasks.

E-FORMS BUILDER

Build, manage, distribute, complete, and process all business forms in a single solution. Benchmark's simple to use drag & drop eform builder eliminates paper and reduces cost while creating greater access to key data. Digitisation provides reportable data from the moment a form is created, plus mapping of key data to Contacts and Assets ensures information is highly visible, easily accessed and readily available,

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MASS TRADES

HSEQ eForms & Workflow

- Safe Work Method Statements (SWMS)
- Hazard Identification Reports
- Incident Reports
- Contractor Checklist
- Employee/Contractor Induction
- Plant and Equipment Register
- Plant and Equipment Checklist
- Toolbox/Prestart Talk
- Training and Competency Register
- Chemical Risk Register
- Contractor / Trade Registration
- Site Induction

SAFE WORK METHODS STATEMENT (SWMS)

Access & Complete SWMS quickly & easily with our repeatable SWMS eForm & process.
There are 19 specific activities defined as high risk construction work (HRCW). This document advises employers and self-employed people how to prepare a safe work method statement (SWMS) for these activities to ensure workers' safety on construction sites.

INCIDENT REPORT FORM

Use our Incident Report eForm to help your workers report health and safety hazards and incidents.
Depending on the incident, there are a number of other important actions you may need to take, and information you'll need to record within this form.

EMPLOYEE/CONTRACTOR INDUCTION

This Employee & Contractor Induction eForm provides advice for persons conducting a business or undertaking inductions, and creates Benchmark Compliance users automatically.

PLANT AND EQUIPMENT CHECKLIST

The Plant & Equipment Checklist eForm can be used to assist consider the risks associated to new or used plant or equipment into the workplace, to identify, manage or eliminate health and safety risks for workers using machinery and equipment.

TRAINING AND COMPETENCY REGISTER

Our Training & Competency Register eForm allows you to keep a reliable record of all training and competencies completed by workers.
Use this register as an up-to-date and reliable source of information for your team to manage team and solo training and refresher courses.

CONTRACTOR / TRADE REGISTRATION

This Contractor/Trade Registration eForm aims to reduce non-compliant building work, enhance industry accountability and encourage skills formation, and ensure you're operating in a safe and compliant manner.

HAZARD IDENTIFICATION REPORT

The Hazard Identification eForm is a tool used by safety officers in performing hazard assessments.
The main purpose of a hazard assessment is to identify potential health and safety hazards by examining conditions or practices in the workplace.
Performing regular hazard assessments is critical for implementing adequate corrective measures that can help prevent injuries and illnesses.

CONTRACTOR CHECKLIST

Use or Engaging a Contractor checklist eForm to ensure that your employer has considered the health and safety of any contractors at the workplace, and has taken measures to ensure that the work the contractors do does not create risks for other workers.

PLANT AND EQUIPMENT REGISTER

Use our Plant and Equipment Register eForm to detail of all plant and equipment to be used by your organisation during the work activities.
Examples include lifting gear, firefighting equipment, mobile plant, fall restraint equipment and other.

TOOLBOX/PRESTART TALK

Our Toolbox safety meetings/pre-start talks eForms assists when detailing corrective actions to be implemented and signed by the nominate person(s).
It is the responsibilities of the Work Supervisor to ensure that all corrective actions are completed and reviewed for effectiveness.

CHEMICAL RISK REGISTER

Our hazardous chemical register eForm provides you the ability to list of all hazardous chemicals stored, handled or used at a workplace.

SITE INDUCTION FORM

New workers must be advised of all workplace health and safety risks before they start a job.
Our Site Induction eForm provides employers with a sample checklist to manage occupational health and safety procedures in a workplace.

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